

**MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT SUBSEQUENT MEETING**

**Joint Meeting Minutes: New Glarus Historical Preservation Commission and  
Village of New Glarus Parks & Recreation Committee**

*December 2, 2019*

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Historic Preservation Commission members present: Mich Ganshert (Chair), Kim Tschudy, Dorene Disch, Joe Mondloch, Al Lienhardt, Tim Usher, Barb Anderson. Parks & Recreation members present: Petra Streiff, Chuck Phillipson, Tammy Newberry.

Also present: Drake Daily, Village Administrator, Michael Bell, Sandy Blum.

Commission members absent: Bob Elkins

Call to order: Meeting called to order at 6:30 p.m.

Approval of Agenda: Motion by Barb Anderson to approve the 12/2/19 agenda, seconded by Al Lienhardt. Motion carried.

Chalet of the Golden Fleece: Parks & Recreation Committee could not give the Chalet the attention it deserved due to other Parks & Recreation items. It did not seem to fit within the Parks & Recreation Committee. Chuck Phillipson stated that the commission indicated they would accept jurisdiction of the Chalet and requested Administrator Daily draft some changes to the ordinance. Sandy Blum indicated it would not be necessary to have a member of their board on the commission.

Swiss Church: No action.

Next Meeting: February 3, 2020 at 6:30 p.m.

Adjourn: Meeting adjourned at 7:01 p.m.

Minutes taken by Drake Daily, Village Administrator

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE**

**October 9, 2019**

Chair Petra Streiff called the meeting to order at 6:00 p.m. Present: Petra Streiff, Tammy Newberry and Chuck Phillipson. Also present: Drake Daily, Village Administrator; Chris Rear, Parks and Recreation Director

Announcement: Chair Streiff announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 10/10/19 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 9/11/19 minutes. Motion carried

Public Comment: None

Discussion/Consideration: Request for Placement of Memorial Tree in Candy Cane Park: The Committee had no objection to the planting of a memorial tree in the Park. The Village does not require a permit for the planting of the tree but the requestor must work with the forester to find a suitable location and tree for planting. Bill Bigler indicated he has been in contact with Paul Jenrich and are working to find a mutually agreeable location and tree. The most likely location is an area where a tree has been planted but has recently died and needs to be replaced.

Update: Village Park and Oktoberfest: Administrator Daily provided an update regarding the repair of the Village Park grounds and will keep the Committee updated as the work progresses. Costs are to be covered by the Chamber of Commerce.

Update: Glarner Park Improvement Project: Staff continues to work with Fehr Graham to prepare to rebid the project in November of 2019 for completion in 2020.

Consideration/Discussion: Candy Cane Park Improvements: Trustee Newberry indicated there has been some discussion among community groups of holding events with proceeds to benefit Village Parks. Chair Streiff indicated she would like to discuss this item more in depth over the winter.

Consideration/Discussion: 2020 Parks and Recreation Budget: Administrator Daily gave a brief summary of the Parks and Recreation draft budget for 2020. He indicated the Village has since received the state highway aid numbers and they are slightly higher than projected. Administrator Daily will be revised the recommended 2020 budget to include \$8,000 for Vet's Park Infield Maintenance. Remaining additional funds would be placed in the Public Works streets budget. The Committee indicated they believed this was a good use of the funds.

Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
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Approval of Agenda: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 10/10/19 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Tammy Newberry, second by Chuck Phillipson to approve the 9/11/19 minutes. Motion carried

Public Comment: None

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Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
September 11, 2019**

Chair Petra Streiff called the meeting to order at 6:00 p.m at Candy Cane Parl. Present: Petra Streiff, Tammy Newberry and Chuck Phillipson. Also present: Drake Daily, Village Administrator; Chris Rear, Parks and Recreation Director

Site Visit: Candy Cane Park: The Committee began their meeting at Candy Cane Park to inspect the condition of the equipment. Members indicated the equipment is old and may need to be cleaned but otherwise appeared in good condition.

Director Rear voiced his concern regarding finding replacement parts if necessary.

The Committee requested Director Rear begin gathering cost information for replacing the equipment and also indicated fundraising or volunteerism could be beneficial to improve the park.

The Committee recessed to return to Village Hall to complete the meeting.

Announcement: Chair Streiff announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Chuck Phillipson, second by Petra Streiff to approve the 9/11/19 agenda. Motion carried 3-0.

Approval of Minutes: Motion by Petra Streiff, second by Chuck Phillipson to approve the 8/14/19 minutes. Motion carried

Public Comment: None

Discussion/Consideration: Committee oversight of the Chalet of the Golden Fleece Staff presented an updated Historic Preservation Commission ordinance. Chuck Phillipson moved to recommend approval of the amended ordinance with the removal of the membership requirements of a registered architect, a historian, and a licensed real estate broker. Seconded by Petra Streiff. Motion carried 3-0.

Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
August 14, 2019**

Chair Petra Streiff called the meeting to order at 6:00 p.m. Present: Petra Streiff and Chuck Phillipson. Also present: Drake Daily, Village Administrator; Chris Rear, Parks and Recreation Director

Announcement: Chair Streiff announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Chuck Phillipson, second by Petra Streiff to approve the 8/14/19 agenda. Motion carried.

Approval of Minutes: Motion by Petra Streiff, second by Chuck Phillipson to approve the 7/10/19 minutes. Motion carried

Public Comment: None

Recommendation: Special Event Permit for Oktoberfest on 9/26-30/19: Chuck Phillipson moves approval of the permit with the removal of allowing alcohol in Village Park. Petra Streiff seconds. Motion carries.

Discussion/Consideration: Committee oversight of the Chalet of the Golden Fleece The Committee requested Village Staff draft changes to the Historic Preservation Commission to include oversight of the Chalet of the Golden Fleece.

Discussion/Consideration: 2020 Budget: Administrator Daily gave a brief overview of the preliminary net new construction numbers and their effect on the 2020 budget. Staff is estimating an allowable levy increase of \$10,000-\$12,000 over 2019.

Update: Village Park Sand Volleyball Court Maintenance: The Committee requested Director Rear to continue collecting cost information to replace the existing sand or convert the court to grass.

Update Glarner Park Improvements: The Village did not receive any bids for the Glarner Park improvement project. Staff anticipates going out for bid again in the fall of 2019 for project completion in 2020.

Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
July 10, 2019**

Chair Petra Streiff called the meeting to order at 6:00 p.m. Present: Petra Streiff and Chuck Phillipson. Also present: Drake Daily, Village Administrator; Chris Rear, Parks and Recreation Director

Announcement: Chair Streiff announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Chuck Phillipson, second by Petra Streiff to approve the 7/10/19 agenda. Motion carried.

Approval of Minutes: Motion by Petra Streiff, second by Chuck Phillipson to approve the 6/12/19 minutes. Motion carried

Public Comment: None

Recommendation: Exclusive Use of Village Park for 8/11/19 Music in the Park (New Glarus Vision Inc): Petra Streiff moves approval of the permit. Chuck Phillipson seconds. Motion carries.

Recommendation: Special Event Permit for Wilhelm Tell Festival Art in the Park on 9/1/19 (New Glarus Vision Inc): Chuck Phillipson moves approval of the permit. Petra Streiff seconds. Motion carries.

Recommendation: Special Event Permit for Alphonman Triathlon on 8/4/19: Chuck Phillipson moves approval of the permit. Petra Streiff seconds. Motion carries.

Recommendation: Special Event Permit for New Glarus Family Fest on 9/5-8/19: Chuck Phillipson moves approval of the permit. Petra Streiff seconds. Motion carries

Recommendation: Special Event Permit for New Glarus Fire Fest on 8/3/19: Petra Streiff moves approval of the permit. Chuck Phillipson seconds. Motion carries.

Update Veteran's Park Improvements: Administrator Daily and Director Rear gave a brief update regarding the progress of improvements to the Veteran's Park restrooms. A new drinking fountain has been ordered, painting will be completed in the coming weeks and the bathroom signage was replaced.

Consideration/Discussion: Village Park Sand Volleyball Court Maintenance: Following discussion of the condition of the park, the Committee requested Director Rear obtain pricing information to bring the court into usable condition.

Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
June 12, 2019**

Chair Petra Streiff called the meeting to order at 6:00 p.m. Present: Petra Streiff and Chuck Phillipson. Also present: Drake Daily

Announcement: Chair Streiff announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Chuck Phillipson, second by Petra Streiff to approve the 6/12/19 agenda. Motion carried.

Approval of Minutes: Motion by Petra Streiff, second by Chuck Phillipson to approve the 5/15/19 minutes. Motion carried

Public Comment: Sandy Blum with the Friends of the Chalet of the Golden Fleece indicated their interest in transitioning the Chalet's oversight to the Historical Preservation Committee or a newly formed committee.

Recommendation: Special Event Permit for Alphornman Triathlon 8/4/19: The Committee chose not to act on this item until all necessary departmental approvals were received.

Consideration/Discussion: Comprehensive Outdoor Recreation Plan: The Committee expressed their gratitude to all involved in the drafting of this plan. The Committee noted not all of these items will be completed but it is important to be eligible for grants if they become available. Chuck Phillipson moved approval of the plan. Seconded by Petra Streiff. The motion carried.

Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

Minutes taken by Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
May 15, 2019**

Chair Petra Streiff called the meeting to order at 6:08 p.m. Present: Petra Streiff and Chuck Phillipson. Also present: Drake Daily, Chris Rear, and Joe Cockroft

Announcement: Chair Streiff announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Chuck Phillipson, second by Petra Streiff to approve the 5/15/19 agenda. Motion carried.

Approval of Minutes: Motion by Petra Streiff, second by Chuck Phillipson to approve the 4/10/19 minutes. Motion carried

Public Comment: No comment.

Recommendation: Special Event Permit for New Glarus Chamber (Blues, Brews & Food Trucks) for June 29, 2019: Chuck Phillipson moved approval of the permit, second by Petra Streiff. Motion carried.

Discussion/Consideration: Veterans Park Improvements: Parks and Recreation Director Chris Rear updated the committee on the work currently being completed on the restrooms. Staff will research options for replacing the drinking fountain, bathroom fixtures and light fixtures. Administrator Daily indicated a restroom renovation could be added to the capital improvement plan.

Review Outdoor Comprehensive Park Plan: Staff will request the Village Planner finalize the CORP and present to the Committee at its next meeting.

Update/Discussion: Glarner Park Improvement Plan: Chris Rear summarized the proposed changes to the plan developed by Fehr Graham. Changes included removing the playground from consideration, installing a full dirt infield, and removing the warning track from the design. The committee also requested an infield top dressing, utility readiness of a potential concession stand site, and additional drain tile and storm water improvements be included as alternate bids. Chuck Phillipson moved to approve the design with the changes discussed. Seconded by Petra Streiff. Motion Carried.

Discussion/Consideration: Public Pool Diving Board replacement and painting Schedule: A brief update was given regarding these items. No action was taken.

Village Park Rental Fees: The Committee requested staff begin looking at an updated permit for use of the parks.

Adjournment: Being no further business, the meeting stood adjourned at 7:00 p.m.

Minutes taken by  
Drake Daily

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
April 10, 2019**



Chair Barb Anderson called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff, and Chuck Phillipson. Also present: Sandy Blum, Mary Statz and Chris Rear

Announcement: Chair Anderson announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Petra Streiff, second by Chuck Phillipson to approve the 4/10/19 agenda. Motion carried.

Approval of Minutes: Motion by Petra Streiff, second by Chuck Phillipson to approve the 3/13/19 minutes.

Public Comment: No comment.

Recommendation: Park Use Permit for Swiss UCC on 5/19/19: Motion by Petra, second by Check to approve the Park use for Swiss UCC on 5/19/19 contingent on all paperwork being properly filed. Motion carried (3-0).

Review Outdoor Comprehensive Park Plan: Committee will begin to prioritize projects at next meeting.

Update/Discussion: Glarner Park Improvement Plan: Chris Rear summarized what is in the plan noting the next step is to determine any changes to the plan. Chris provided a list of recommendations for changes from Fehr Graham and those will be addressed at the May Parks Committee meeting. Chris will check with Fehr Graham on the timing and a special meeting will be scheduled, if necessary. Chuck Phillipson noted there is currently no foul ball screen at Glarner Park and it doesn't appear there is any in the plan.

Chuck Phillipson asked about the restrooms at Vet's Park. He and Barb Anderson will take a look at them to determine what is needed for this year. The hope is those restrooms will be replaced soon.

Discussion/Consideration: Bid Process for Chalet Porch Repairs: No bids were received for the porch work. Sandy Blum and Mary Statz reported they had spoken with Kirk Weber on the porch repairs and he indicated he would check with a couple people to determine if they would be interested in completing the work. The Committee discussed options for completing the work. Chris Rear will be the point person for the Friends of Chalet to contact as they look for someone to rebuild the porch.

Discussion: Chalet of the Golden Fleece Oversight Committee Options: Chuck Phillipson indicated he believes the Parks Committee has too much on their agenda to provide appropriate oversight to the Chalet, leaving the Chalet shorted. The Committee discussed options, including the creation of a separate committee of the Village Board or a liaison from the Village Board serving on the Friends of Chalet. It was noted the Friends group is designed to oversee volunteers, fundraisers and inventory. A possible configuration of a separate committee was discussed as including Mary Statz, Sandy Blum, a Village Board member, a member from

Historical Preservation, a member of the Historical Society and member from the Chamber Board. The Parks Committee will continue discussions on this topic.

Adjournment: Being no further business, the meeting stood adjourned at 7:42 p.m.

Minutes taken by  
Petra Streiff

**VILLAGE OF NEW GLARUS  
PARKS & RECREATION COMMITTEE  
March 13, 2019**

Chair Barb Anderson called the meeting to order at 6:30 p.m. Present: Barb Anderson, Petra Streiff, and Chuck Phillipson. Also present: Mark Roffers (MDRoffers), Chris Rear, and Steve Wehrley.

Announcement: Chair Anderson announced that all cell phones should be silenced for the duration of the meeting

Approval of Agenda: Motion by Petra Streiff, second by Chuck Phillipson to approve the 3/13/19 agenda. Motion carried.

Approval of Minutes: Motion by Petra Streiff, second by Chuck Phillipson to approve the 12/12/18 minutes.

Recommendation: Special Events Permit for Mad City Velo Club Bike Time Trials on 7/20/19: Will be using Village Park instead of Glarner Park. They will try to keep people off 2<sup>nd</sup> Street. Motion by Petra Streiff to approve Special Events Permit for Mad City Velo Club, second by Chuck Phillipson. Motion carried.

Recommendation: Park Use Permit Application for Grace Church for 6/30/19: Motion by Petra Streiff to approve Park Use Permit for Grace Church, second by Chuck Phillipson. Motion carried.

Review Outdoor Comprehensive Park Plan:

- Changes to trail suggestions (from original draft).
- New development.
- Procedural – keep updated and monitor.
- The more inclusive the plan is, the more likely we are to get grant funding or get buy-ins from local organizations.
- Committee mad suggestions for additions and deletions to Projects to Consider.

Mark Roffers will make changes and updates and get back to the Committee within approximately a month. The Committee will then finalize the plan and recommend approval to the Village Board. The Committee stressed in the discussion that this is a plan, it doesn't mean that everything will be done right away.

Update/Discussion: Glarner Park Improvement Plan: Updated plans from Fehr Graham – We’re waiting for some final details prior to finalizing plans. Price tag will determine amenities. We will get separate priced for field, concession stand, playground equipment, lighting, and dugouts. Fehr Graham is working on some of the drainage problems. Committee asked if Village has approved the electrical upgrade work to the Fehr Graham contract. Chris Rear will check with Village Clerk Lynne Erb.

Discussion: Park Inventory/Maintenance Program: Chris Rear will handle this.

Discussion: Chalet of the Golden Fleece Oversight Committee Options: Chuck Phillipson commented that the Chalet doesn’t seem to fit under Parks Committee, should we consider a separate committee for the Chalet? Right now it becomes an afterthought. The Parks Committee will continue to discuss it.

Adjournment: Being no further business, the meeting stood adjourned at 8:03 p.m.

Minutes taken by Barb Anderson

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